

Committee:	Date:
Procurement Sub Committee – 24.03.20	
Subject: Report of Action Taken Under Delegated Authority or Urgency Powers	Public
Report of: Town Clerk	For Information
Report Author: Antoinette Duhaney	

Summary

This report advises Members of action taken by the Town Clerk in consultation with the Procurement Sub Committee Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and/ 41(b) since the last meeting.

Recommendation

That Members note the actions taken since the last meeting of the Sub Committee.

Main Report

1. Since the last meeting of the Committee, approval was given to several matters under urgency procedures or delegated authority arrangements, pursuant to Standing Order No. 41, as set out in the paragraphs below.

2. **City Procurement Strategy 2020 – 2024** (attached)
City Procurement published the Corporation’s first Procurement Strategy in 2015. This paper introduces our new second-generation procurement strategy for the period of 2020-2024. It aims to build on the foundations of its predecessor and the achievements made over the last four years. The existing service is to be augmented with a range of value-added services that not only sustain a best in class procurement function but will increase its understanding of customer, corporate and supplier needs by developing our people, stakeholders and services. In doing so, it will maximise the opportunity to deliver real outcomes to the strategic, operational and financial health of the City Corporation for the next four years and beyond.

Action:

1. Approve the City Procurement Strategy 2020-2024.

2. Approve the publication of the City Procurement Strategy 2020-2024 document on the City of London Corporation website.

3. Responsible Procurement Policy 2020-24 (attached)

This report presents the City Corporation's new Responsible Procurement (RP) Policy; a set of 18 RP commitments that City Procurement will help the organisation achieve between 2020-2024. The RP Policy will be underpinned by a detailed action plan, which is being developed in collaboration with the Responsible Business team to ensure that the RP commitments are transformed into specific, measurable, achievable yet ambitious targets with clear milestones.

It also describes the proposed approach to implementing the RP Policy in order to support the achievement of the Responsible Business Strategy, the Corporate Plan and the United Nation's Sustainable Development Goals (UN SDGs). The RP Policy is presented in conjunction with the City Procurement Strategy 2020-24, whose focus areas will facilitate and drive the realisation of the policy commitments.

Action:

1. Approve the Responsible Procurement Policy for adoption from April 2020

4. Strategy to enhance engagement with suppliers in the Housing category to yield more bidder responses (attached)

The DCCS Committee has raised concerns around perceived failures in the procurement exercises undertaken for some projects where poor or no responses were received. In one instance, this resulted in the Contract being 'Set Aside' due to the winning supplier refusing to accept the terms of the contract. In response a Housing Working Group was established to review the Housing Projects, document lessons learned and make recommendations on how to improve on the quality and number of Tender returns received for future housing projects.

This Working Group has created an Action Log to improve engagement with the market and identify specific challenges whilst developing objectives to deliver the Housing Programme ensuring contracts are awarded within the terms of the Procurement Code.

Action:

1. Approve the recommended strategy proposed by the Working Group on behalf of the Procurement Sub-Committee.
2. Note the disbandment of the Housing Working Group.

5. Provision of Hazardous Waste Collection and Disposal Services - Procurement Stage 2 Award Report (non-public)

This report considered approval of the award of the contracts for the provision of Hazardous Waste Collection and Disposal Service for the City of London Corporation ("COL") property portfolio.

This report has also been considered by the Finance Committee and the Court of Common Council.

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